

NORTH CALDWELL BOARD OF EDUCATION

NOTICE OF PUBLIC SESSION

GRANDVIEW SCHOOL CAFETERIA

<https://ncboe.zoom.us/j/95322378404?pwd=R3FsYVVZSENGK3U5bWpHbS9lYkZVQT09>

VIA ZOOM MEETING

January 09, 2024

7:30 P.M.

AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. COMPLIANCE STATEMENT

In compliance with the Open Public Meetings Act, notice of this meeting has been properly advertised in the designated newspaper and the agenda has been posted at the appropriate locations.

4. REPORT ON ANNUAL SCHOOL ELECTION ON NOVEMBER 7, 2023

- David Ved- 701 Votes
- Sapna Patel- 692 Votes

5. SWEARING IN OF BOARD MEMBERS

6. ROLL CALL

7. CALL FOR NOMINATIONS FOR PRESIDENT

- Motion to nominate _____ to be approved as President.

Moved:

Seconded:

Yes:

No:

8. ELECTION OF PRESIDENT - PRESIDENT ASSUMES POSITION OF CHAIRPERSON

9. CALL FOR NOMINATIONS FOR VICE-PRESIDENT

- Motion to nominate _____ to be approved as Vice President.

Moved:

Seconded:

Yes:

No:

10. ELECTION OF VICE PRESIDENT

11. BOARD PRESIDENT'S REPORT

12. SUPERINTENDENT'S REPORT

- Student Safety Data System Report

13. PUBLIC RECOGNITION

14. ACTION ITEMS

• **Organizational Resolutions**

- O1. Adopt bylaws and policies
- O2. Approve Robert Rules of Order
- O3. Appoint Delegate to NJSBA
- O4. Adopt Code of Ethics
- O5. Approve 2024 Committees and Memberships
- O6. Approve 2024 -2025 public and confidential meeting calendar

• **General Resolutions**

- G1. Approve 2023-2024 Uniform State Memorandum of Agreement
- G2. Approve neurological assessment
- G3. Approve website service contracts
- G4. Approve facilities use application
- G5. Approve 2024-2025 Preschool tuition rate

• **Business Resolutions**

- B1. Approve Public and Confidential Minutes
- B2. Approve December payroll
- B3. Approve Electronic Check Registers
- B4. Approve Bills and Claims
- B5. Approve October 2023 Transfers
- B6. Approve certification of October Board Secretary Report
- B7. Approve Board Secretary and Treasurer's October Financial Reports
- B8. Approve November revised Title I Tutoring
- B9. Approve December Title I Tutoring
- B10. Approve Aide in Lieu transportation payments for listed private schools
- B11. Approve 2023-2024 Rates of Pay

• **Personnel Resolutions**

- P1. Approve substitute teacher
- P2. Approve Professional Development for listed staff members
- P3. Approve supplemental instruction for listed student
- P4. Approve rate of pay increase

15. OLD BUSINESS

16. NEW BUSINESS

- Lease agreement with church for parking

17. ADJOURN TO CONFIDENTIAL SESSION

- ☒ Legal ☐ Attorney-Client Privilege ☐ Personnel
- ☒ Negotiations ☐ School Security/Public Safety ☐ Student Matter

The next scheduled public meeting of the Board will be held at 7:30 pm on February 21, 2024.

Posting: Board Members, Principals, NCPE Co-Presidents, NCEA Co-Presidents, Caldwell Progress Press Member, Board Office, Schools, and Town Hall.

The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in public session on January 9, 2024 via an online Zoom Meeting at 7:30 p.m. due to the State of Emergency Declared by Governor Phil Murphy.

Mr. Michael Halik, Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present: Mrs. Mindy Opper, President
 Mrs. Johanna Stroeever, Vice-President
 Mrs. Sapna Malige
 Mr. Eric Finkelstein
 Mr. David Ved

Also Present: Dr. Linda Freda, Superintendent
 Mr. Michael Halik, Business Administrator / Board Secretary
 Mr. David Blackowski, Computer Network Systems Technician

ACTION ITEM

Mr. Halik then called for Nominations for President.

Motion to nominate Mindy Opper to be approved as President.

Moved: Mrs. Stroeever Seconded: Mrs. Malige

Yes: 5 No: 0

Once approved, Mrs. Opper, as President, assumed the position of chairperson calling for nominations for vice-President.

Motion to Nominate Johanna Stroeever to be approved as Vice President.

Moved: Mrs. Malige Seconded: Mr. Finkelstein

Yes: 5 No: 0

BOARD PRESIDENT'S REPORT

Mrs. Opper reported that twenty (20) people were attending the meeting via zoom. She congratulated Mr. Ved on being elected as a Board member and stated she is excited to work with him. She congratulated Mrs. Malige on being elected for a second term and appreciates her continued commitment to the Board. She also congratulated Mrs. Stroever on her new position as Vice President. She wished everyone a happy New Year and hoped everyone had a restful and restorative break.

SUPERINTENDENT'S REPORT

Dr. Freda congratulated and welcomed Mr. David Ved on becoming part of the Board and stated she is looking forward to working with him. She also thanked Mrs. Malige for her continued dedication to the Board as she begins to serve her second term. She stated that she appreciates everything that the entire Board does to ensure North Caldwell School District continues to be a school district of excellence.

Dr. Freda reported that the district had zero reports of violence and vandalism.

PUBLIC COMMENT

None

ORGANIZATION RESOLUTIONS

O1. RESOLVED that the Board of Education adopt all existing bylaws and policies of the Board and approve existing administrative rules and regulations, subject to revision, for the forthcoming fiscal school year.

Moved: Mr. Finkelstein Seconded: Mrs. Stroever

Yes: 5 No: 0

O2. RESOLVED that all meetings of the Board of Education be conducted according to Robert Rules of Order and Board Policy.

Moved: Mr. Finkelstein Seconded: Mrs. Stroever

Yes: 5 No: 0

- O3. RESOLVED** that the Board of Education appoint **Sapna Malige** as Delegate to the New Jersey School Boards Association for one (1) year, beginning immediately and

BE IT FURTHER RESOLVED that the policy authorizing the duties of the delegate to the New Jersey School Board Association be approved as follows:

1. Represent the Board at meetings of the New Jersey School Boards Association.
2. Study and report to the Board all proposed State and Federal Legislation of interest and relevance.
3. At the direction of the Board, prepare proposed resolutions for submission to the State School Boards Association.

The policy shall not prohibit or discourage other Board members from active participation in legislative affairs.

Moved: Mr. Finkelstein Seconded: Mrs. Stroeve

Yes: 5 No: 0

- O4. RESOLVED** that the Board of Education re-adopt **Code of Ethics**, attached.

Moved: Mr. Finkelstein Seconded: Mrs. Stroeve

Yes: 5 No: 0

- O5. RESOLVED** that the Board of Education approve the attached list of Committees and Membership for 2024.

Moved: Mr. Finkelstein Seconded: Mrs. Stroeve

Yes: 5 No: 0

- O6. RESOLVED** that the Board of Education approve the attached schedule of public and confidential meetings for 2024-2025.

Moved: Mr. Finkelstein Seconded: Mrs. Stroeve

Yes: 5 No: 0

GENERAL RESOLUTIONS

- G1. RESOLVED** that the Board of Education approve the 2023-2024 Uniform State Memorandum of Agreement between Education and Law Enforcement Officials.

Moved: Mrs. Stroeve Seconded: Mrs. Malige

Yes: 5 No: 0

- G2. RESOLVED** that the Board of Education approve the following Neurological assessment for listed student:

Student #	8005504
Provider:	Dr. Judy Woo
Service:	Neurological Assessment
Facility:	St Joseph's Medical Center
Date:	3/12/2024
Fee:	\$450.00

Moved: Mrs. Stroeve Seconded: Mrs. Malige

Yes: 5 No: 0

- G3. RESOLVED** that the Board of Education approve the contracts with Active Internet Technologies dba Finalsight for website services:

Contract Period	Services	Amount:	Total:
Initial	Setup Cost	\$9,500.00	\$9,500.00
January 1, 2024-June 30, 2024	Initial Service	\$1,000.00	\$1,000.00
Annual Service Renewals:			
July 1, 2024-June 30, 2025	Website Service	\$6,240.00	\$6,240.00
July 1, 2025-June 30, 2026	Website Service	\$6,240.00	\$6,240.00
July 1, 2026-June 30, 2027	Website Service	\$6,240.00	\$6,240.00
July 1, 2027-June 30, 2028	Website Service	\$6,240.00	\$6,240.00

Moved: Mrs. Stroeve Seconded: Mrs. Malige

Yes: 5 No: 0

- G4. RESOLVED** that the Board of Education approve the following facilities use application as per North Caldwell Board of Education Policy 7510:

Organization:	NCPE
User Class:	Class 1
Activity:	ASE Afterschool Enrichment
Facility:	Grandview & Classrooms and Gym
Dates:	1-8-24 through 3-25-24
Time:	3:15-4:30 pm
Fee:	No Fee

Moved: Mrs. Stroeve Seconded: Mrs. Malige

Yes: 5 No: 0

- G5. RESOLVED** that the Board of Education approve the 2024-2025 Preschool tuition to be \$4,100.00 per child.

Moved: Mrs. Stroeve Seconded: Mrs. Malige

Yes: 5 No: 0

BUSINESS RESOLUTIONS

- B1. RESOLVED** that the Board of Education approve the **Public and Confidential Minutes of December 13th, 2023**

Moved: Mrs. Stroeve Seconded: Mr. Finkelstein

Yes: 3 No: 0

Abstain: Mrs. Malige
Mr. Ved

B2. RESOLVED that the Board of Education approve the following **Payroll**:

Payroll Date:	Payroll #	Amount:
December 15th,2023	13	\$408,538.50
December 22nd, 2023	14	\$391,969.90

Moved: Mrs. Stroeve Seconded: Mr. Finkelstein

Yes: 5 No: 0

B3. RESOLVED that the Board of Education approve the following **Electronic Check Register(s)**:

Date	Starting check #	Ending Check #	Total Amount
Nov 15, 2023 – Nov 30, 2023	E00310	E00316	\$55,214.07

Moved: Mrs. Stroeve Seconded: Mr. Finkelstein

Yes: 5 No: 0

B4. RESOLVED that the Board of Education approve the following **Bills and Claims**:

Date	Starting check #	Ending Check #	Total Amount
January 4, 2024	001313	001313	\$201,072.49
January 5, 2024	001314	001315	\$47,262.12
January 9, 2024	001316	001360	\$322,809.08
January 9, 2024	001361	001375	\$56,333.42

Moved: Mrs. Stroeve Seconded: Mr. Finkelstein

Yes: 5 No: 0

B5. RESOLVED that the Board of Education approve **Transfers for October 2023**:

Moved: Mrs. Stroeve Seconded: Mr. Finkelstein

Yes: 5 No: 0

- B6. WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of **October 2023**, no budgetary line-item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore, be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of **October 2023**, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved: Mrs. Stroeve Seconded: Mr. Finkelstein

Yes: 5 No: 0

- B7. RESOLVED** that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for **October 2023**.

Moved: Mrs. Stroeve Seconded: Mr. Finkelstein

Yes: 5 No: 0

- B8. RESOLVED** that the Board of Education approve the revised **Title I Tutoring** Payment:

November 2023 **\$7,700.00**

Moved: Mrs. Stroeve Seconded: Mr. Finkelstein

Yes: 5 No: 0

- B9. RESOLVED** that the Board of Education approve the following **Title I Tutoring** Payments:

December 2023 **\$8,500.00**

Moved: Mrs. Stroeve Seconded: Mr. Finkelstein

Yes: 5 No: 0

- B10. RESOLVED** that the Board of Education approve the following **Aide in Lieu** Payments for transportation in the amount of \$1,165.00 per student for the 2023-2024 school year for students attending the following private schools:

Al-Hikmah Elementary School
Aquinas Academy
Golda Och Academy
Kent Place School
Lacordaire Academy
Montclair Cooperative School
Montclair Kimberly Academy
Newark Academy
Our Lady of Mount Carmel
Our Lady of the Lake School
The Peck School
St. Cassian School
St. Catherine of Siena

Total Expected Payment \$41,940.00

Moved: Mrs. Stroever Seconded: Mr. Finkelstein

Yes: 5 No: 0

- B11. RESOLVED** that the Board of Education approve the attached revised **Rates of Pay** for 2023-2024 effective January 1, 2024.

Moved: Mrs. Stroever Seconded: Mr. Finkelstein

Yes: 5 No: 0

PERSONNEL RESOLUTIONS

- P1. RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve **Olivia Russillo** as a substitute teacher for the remainder of the 2023-2024 school year.

Moved: Mrs. Stroeve Seconded: Mrs. Malige

Yes: 5 No: 0

P2. RESOLVED that the Board of Education , upon the recommendation of the Superintendent, approve the Professional Development Workshops/Conferences costs for the following teachers:

Name	Date	Workshop	Cost
Boag, C.	2/3/2024	NJIDA Winter Inst (10 sessions)	\$300.00
Armstrong, A.	2/3/2024	NJIDA Winter Institute	\$80.00
			\$ 540.00
			\$ 551.00 travel/hotel
Blackowski, D.	1/24-1/26	Techspo	\$ 1,090.00
Blackowski, D.	1/11/2024	Genesis Training	\$ 77.00 (Travel)
			\$ 540.00
			\$ 551.00 travel/hotel
Brenneck, R.	1/24-1/26	Techspo	\$ 1,090.00
Brenneck, R.	1/11/2024	Genesis Training	\$ 77.00 (Travel)
Brenneck, R.	1/22/2024	NJSLA Technology Coordinator Training	\$ 7.99 (travel)
Clutterbuck, S.	3/8/2024	Dyslexia: Best Targeted Interventions	\$259.00
Clutterbuck, S.	2/22/2024	MAP Reading Fluency: Informing Inst	\$80.00
Clutterbuck, S.	1/31/2024	MAP Reading Fluency: Reports for Teachers	\$80.00
De Martino, A.	2/8/2024	NJ Art Therapy: Creative Intervention for Trauma, Anxiety, ADHD & More	\$249.99
La Morte, S.	2/8/2024	NJ Art Therapy: Creative Intervention for Trauma, Anxiety, ADHD & More	\$249.99
Newman, T.	2/3/2024	NJIDA Winter Institute	\$120.00
Norton, L.	2/13/2024	NJIDA Winter Institute (3 sessions)	\$90.00
Raimondi, M.	3/8/2024	Dyslexia: Best Targeted Interventions	\$259.00
Raimondi, M.	2/22/2024	MAP Reading Fluency: Reports for Teachers	\$80.00
Schechter, C.	2/13/2024	NJIDA Winter Institute (4 sessions)	\$120.00
Thomas, C.	3/8/2024	Dyslexia: Best Targeted Interventions	\$259.00
Thomas, C.	2/22/2024	MAP Reading Fluency: Informing Inst	\$80.00
Thomas, C.	1/31/2024	MAP Reading Fluency: Reports for Teachers	\$80.00
Troiano, J.	3/12/2024	NJECC Conference	\$115.00

Moved: Mrs. Stroeve Seconded: Mrs. Malige

Yes: 5 No: 0

- P3. RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve **Lauren Eisinger** for supplemental instruction at a rate of \$40.00 per period as per Article IV Section E of the NCEA negotiated agreement effective January 2, 2024 to June 19, 2024 for student **#8005552**.

Moved: Mrs. Stroeever Seconded: Mrs. Malige

Yes: 5 No: 0

- P4. RESOLVED** that the Board of Education, upon the recommendation of the Superintendent, approve the increase in the rate of pay from \$15.00 to \$15.13 per hour for the following lunch aides effective January 1, 2024, due to the increase in the New Jersey Minimum Wage:

Frank Riggio
Brianna Thomas

Moved: Mrs. Stroeever Seconded: Mrs. Malige

Yes: 5 No: 0

OLD BUSINESS

NEW BUSINESS

Mr. Halik discussed renewing the lease agreement with the church for use of their parking lot for Gould School staff due to lack of parking at Gould School.

The following resolution was called at approximately 7:45 pm.

RESOLVED that in accordance with section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975, the Board has the authority to adjourn to closed session to discuss matters pertaining to: Legal and Negotiations. Said matters will be made public upon their disposition.

Moved: Mrs. Malige Seconded: Mrs. Stroeever

Yes: 4 No: 0

As there was no further business to discuss, the Board adjourned at 8:23 pm.

Respectfully Submitted,

Michael Halik

Michael Halik
Business Administrator / Board Secretary